



FFL NEWSLETTER

FEDERAL FIREARMS LICENSEE INFORMATION SERVICE

August 2005

In an effort to keep Federal firearms licensees (FFL) abreast of changing firearms laws and regulations, the Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) will provide semi-annual FFL Newsletters. ATF will publish the newsletters in February and August of each year and distribute them to each FFL. Previous editions of the FFL Newsletters are available on ATF's website (<http://www.atf.gov>).

CERTIFIED FAXED COPIES OF LICENSES

Section 27 CFR 478.94 requires the following for sales or deliveries of firearms between licensees:

"A licensed importer, licensed manufacturer, or licensed dealer selling or otherwise disposing of firearms, and a licensed collector selling or otherwise disposing of curios or relics, to another licensee shall verify the identity and licensed status of the transferee prior to making the transaction. Verification shall be established by the transferee furnishing to the transferor a certified copy of the transferee's license and by such other means as the transferor deems necessary...."

This section of the regulations requires a licensee to verify another licensee's status prior to making sales or deliveries to such licensee. Please be advised that ATF will now recognize a faxed copy of a Federal firearms license as an acceptable alternative form of verification.

ATF strongly suggests that FFLs utilize the FFLeZ Check system and verify the authenticity of the transferee's license prior to shipping or disposing of a firearm(s) to another licensee.

In addition, verification and certification of a license is not considered valid unless a legible copy of the transferee's license clearly identifies the name, address, license number and expiration date of the license. Acceptance of blurred or illegible copies of a transferee's license may constitute noncompliance with regulations.

Finally, since all fax machines and settings differ, FFLs may need to fax with a fax resolution setting of fine, super fine, or photo to ensure the fax copy of the license is legible.

HOW TO REPORT THE THEFT OR LOSS OF A FIREARM

As a reminder, Federal firearms licensees must notify ATF and their local police department within 48 hours of discovering the theft or loss of a firearm from their inventory. ATF's Stolen Firearms Program Manager can be contacted by calling toll-free (888) 930-9275. During the call, ATF will provide the licensee with an incident number that should be recorded (along with the police report number) within the disposition section of the licensee's Acquisition/Disposition records for each missing or stolen firearm. In addition, an ATF F 3310.11 Federal Firearms Licensee Inventory Theft/Lost Report must be prepared and submitted to:

Bureau of Alcohol, Tobacco, Firearms and
Explosives
National Tracing Center
Attn: Firearms Interstate Theft Program Manager
244 Needy Road
Martinsburg, West Virginia 25401

If a licensee subsequently locates a missing or stolen firearm that has been reported to ATF, the licensee must notify ATF by calling the toll-free number referenced above.